

Best Value Determination Form for Projects Between \$50,001 and \$250,000

RFQ FOR EMAP 4.13: Hazard Mitigation Training

BEST VALUE DETERMINATION FORM

Agency Name: PEMA – Bureau of Recovery and Mitigation – Hazard Mitigation Division

RFQ #: 6100033344

Evaluation Officer/Team Name(s): Tom Hughes, Ernie Szabo, Breena True

ORDER	SELECTION CRITERIA	CONTRACTORS				
		Company A	Company B	Company C	Company D	Company E
(2)	Understanding the Problem					
(1)	Contractor Prior Experience					
(3)	Contractor Personnel & Qualifications					
(5)	Project Work Plan					
(4)	Cost (\$ amount)					
(6)	Small Diverse Business Participation (amount and %)					
(7)	Domestic Workforce Utilization %					
()	Other					
()	Other					
()	Other					

Scoring: Excellent, Good, Average, Fair, Poor (enter ‘E, G, A, F, or P’)

For Cost, SDB and DWU - enter actual amount/percentage quoted by each contractor

Narrative: Reasons for Selection:

Based on the selection criteria set forth in the RFQ, the <agency name> has selected <contractor name> as providing the best value to the <agency name> for this project because this Contractor presented:

[LIST DISTINGUISHING FACTORS OF SELECTED CONTRACTOR AND/OR THEIR PROPOSAL/QUOTE, SUCH AS: “the best/most relevant experience and/or qualifications, the most reasonable cost, significant small diverse business participation, the best technical approach or solution, etc.]

and this combination of qualifications and proposal features best meets the <agency name> needs for this project.

Prepared and Submitted by:

Evaluation Officer or Team Leader

DATE: